



REGULAR MINUTES
MAYODAN TOWN COUNCIL
September 13, 2021
6:00 p.m.
101 N. 10th Ave

MAYOR AND COUNCIL PRESENT:

Mayor James “Bud” Cardwell
Darrell Allred
Melanie Barnes
Doug Cardwell
Chad Wall
David Holland

STAFF PRESENT:

Town Attorney Eugene Russell
Town Manager Melessa Hopper
Town Clerk Sarah Hopper

The Mayodan Town Council met on Monday, September 13, 2021, at 6:01 p.m., and with a quorum present, Mayor James Cardwell called the meeting to order.

Public Comments:

Ashley Hickok, with the Mayodan Arts Center, 207 W. Main St., Mayodan, NC

Mrs. Hickok thanked Town Council for working with the Arts Center for the last 5 years. Mrs. Hickok stated that The Arts Center has lost revenues since COVID-19. They haven’t been able to have birthday parties and events which is how they generate revenues. Mrs. Hickok is asking Town Council for \$1,000.00 to help with marketing and advertising for the Arts Center. A budget amendment may be necessary later in the fiscal year.

Motion by Councilmember Wall, seconded by Councilmember Barnes to give The Mayodan Arts Center a onetime donation of \$1000.00.

Ayes: Councilmembers Allred, Barnes, Cardwell, Holland, and Wall

Nays: None.

Motion carried unanimously.

Approval of minutes:

Approval of Agenda and Regular Meeting Minutes of August 5 and 9, 2021.

Motion by Councilmember Holland, seconded by Councilmember Allred to approve the agenda meeting and regular meeting minutes of August 5 and 9, 2021as presented.

Ayes: Councilmembers Allred, Barnes, Cardwell, Holland, and Wall

Nays: None.

Motion carried unanimously.

OLD BUSINESS:

A. Consideration of Ordinance Amendment, Chapter 18-Article II-Sec. 18-19

During the August meeting there was discussion of amending the ordinance for possession and consumption of malt beverages and/or unfortified wine on public property.

Town Attorney Eugene Russell presented draft amendments for consideration.

Motion by Councilmember Barnes, seconded by Councilmember Allred to approve ordinance 2021-05 amending Chapter 18-Article II- Sec. 18-19.

Ayes: Councilmembers Allred, Barnes, Holland, and Wall

Nays: Cardwell

Motion carried 4-1

****A copy of the Ordinance 2021-05 is hereby by reference made a part of these minutes and a copy is on file in the Town Clerk's office for public viewing.

B. Special Event Permit – Possession/Consumption on Public Property

The Downtown Mayodan Merchants Association has filed a special event permit application to give permission to allow for malt beverages and/or unfortified wine to be consumed on Main Street and Second Avenue during the What the Hay! Festival, October 9, 2021. DMMA has submitted an insurance policy along with their permit application to Town Manager Melessa Hopper.

Motion by Councilmember Holland, seconded by Councilmember Barnes to approve special use permit for the Downtown Mayodan Merchants Association.

Ayes: Councilmembers Allred, Barnes, Holland, and Wall

Nays: Cardwell

Motion carried 4-1

C. Elliott Duncan Park Restroom Committee Report

The committee appointed by Mayor Cardwell has met and has given recommendations for the Restrooms at Elliott Duncan. The consensus of the board is to have Town manager Melessa Hopper advertise for bids for construction of restrooms as soon as possible.

NEW BUSINESS:

A. Consideration of Budget Amendment #1 – Water/Sewer Fund Balance

Finance Director Joanna Dalton has presented a budget amendment for FY 2021-2022 for Council to approve an employee's retirement benefit that wasn't known at the time the budget was presented to Council in June. Payout for the employee benefits not included in fiscal year budget is \$8,600.00. A budget amendment from water/sewer fund balance will need to be made to cover these expenses.

Motion by Councilmember Barnes, seconded by Councilmember Wall to approve budget amendment #1 for \$8,600.00 from the water/sewer fund balance.

Ayes: Councilmembers Allred, Barnes, Cardwell, Holland, and Wall

Nays: None.

Motion carried unanimously.

B. Mayor's Proclamation of Constitution Week (Sept. 17-23)

Mayor Cardwell proclaimed September 17 to September 23, 2021 as Constitution Week in the Town of Mayodan and asked Ms. Hopper to read the proclamation.

**The proclamation is hereby by reference made a part of these minutes and a copy is on file in the Town Clerk's office for public viewing.

C. Fire Department – Christmas Parade

John Miller with the Mayodan Fire department spoke to Council about the Fire Department having their annual Christmas parade on December 11, 2021. The Western Rockingham Chamber of Commerce will handle all application and funds for participants wanting to be in the parade.

Motion by Councilmember Wall, seconded by Councilmember Cardwell to approve the Christmas parade.

Ayes: Councilmembers Allred, Barnes, Cardwell, Holland, and Wall

Nays: None.

Motion carried unanimously.

D. Discussion Regarding Knuckleboom truck maintenance cost/purchase consideration

Town Manager Melessa Hopper reported to Council the cost of repairs and maintenance on knuckle boom truck since its purchase. The truck was purchased used and has required continuous repairs. Public works Director Joey Hudy obtained quotes on new grapple trucks and council was asked to consider the purchase of a new truck. Due to various problems obtaining vehicles and other equipment a new truck would not be deliverable until January-February of 2022 if ordered now. Council discussed continued repair costs on the used truck versus purchase of a new truck. Ms. Hopper related that Rouse Auditing was contacted regarding the estimation of continued costs over a five-year period and the town's ability to repay a 5-year loan on a new vehicle. Based on all information council felt it would be in the best interest of the Town to finance a new vehicle.

Motion by Councilmember Wall, seconded by Councilmember Cardwell to approve the purchase of a vehicle from Carolina Environmental Systems in Kernersville not to exceed \$170,000.00 with an extended warranty to be financed with First Bank at 2.5%.

Ayes: Councilmembers Allred, Barnes, Cardwell, Holland, and Wall

Nays: None.

Motion carried unanimously.

MANAGER COMMENTS/ANNOUNCEMENTS:

Financial Reports

Town Manager Melessa Hopper went over financial report for August 2021.

MAYOR/COUNCIL COMMENTS/ANNOUNCEMENTS:

Councilmember Cardwell asked Town Manager Melessa Hopper for an update on estimates on converting the Old Mayodan Library into Town Hall. Town Manager Hopper stated that she met with architect Tod Dalton and is waiting for his assessment on the building. Town Manager Hopper stated that Mr. Dalton is doing this as a courtesy to the Town and it has only been one month since they met. Councilmember Cardwell requested that his statement be a part of these minutes and that he has asked for three months for an update. Discussion of the library upfit ensued.

Council discussed the job announcement for the Town Manager position. Consensus was to post advertisement immediately.

Motion by Councilmember Wall, seconded by Councilmember Barnes to adjourn meeting.

Ayes: Councilmembers Allred, Barnes, Cardwell, Holland, and Wall

Nays: None.

Motion carried unanimously.

Meeting adjourned at 6:59 p.m.

ATTEST:

Sarah Hopper, Town Clerk

James Cardwell, Mayor