



**REGULAR
MEETING *MINUTES*
MAYODAN TOWN COUNCIL
April 11, 2022
6:00 p.m.
James A. Collins Municipal Building**

MAYOR AND COUNCIL PRESENT:

Mayor Chad Wall
Melanie Barnes
Letitia Goard
Dwight Lake
Buck Shelton

REMOTELY VIA PHONE:

Doug Cardwell

STAFF PRESENT:

Town Attorney Eugene Russell
Town Manager Kathleen Patterson
Town Clerk Sarah Hopper

OTHERS PRESENT:

Mike Moore, Mike Moore Media

The Mayodan Town Council met at 6:00pm on April 11, 2022, in the Council room of the James A. Collins Municipal Building, and with a quorum present Mayor Wall called the meeting to order.

A. Recognition of Town Council Member Darrell Allred

Mayor Chad Wall expressed the Town's appreciation to Darrell Allred for his years of service to the Town of Mayodan as an elected official. Mayor wall presented Mr. Allred with a plaque commemorating his years of service.

B. Presentation by Chief Caruso Advanced Law Enforcement Certification to Sergeant Clay Barrow

Chief Caruso expressed appreciation for the dedication and hard work that Sergeant Clay Barrow had demonstrated by completing his advanced law enforcement certification.

PUBLIC COMMENTS:

No one wished to speak.

APPROVAL OF MINUTES:

Motion by Councilmember Barnes, seconded by Councilmember Goard, to approve minutes for agenda, regular, meeting minutes of March 10 and 14, 2022 as presented.

Ayes: Councilmembers Barnes, Cardwell, Goard, Lake and Shelton.

Nays: None.

Motion carried unanimously.

OLD BUSINESS:

There were no items of old business for discussion or action.

NEW BUSINESS:

A. Budget Amendment #13, #14 & #15

RE: Town Council Budget Amendment to the General Fund due to Payroll, Maintenance and Repairs Shortfall for Fiscal Year 2021-2022

Town Council Budget Amendment #13

EXPENDITURE:

10-410-1400	GB - TRAVEL, SCHOOLS, CONVENTIONS	\$1,900	
10-420-0200	ADMIN - SALARIES	\$17,521	
10-420-0600	ADMIN - MEDICAL		\$1,150
10-420-0700	ADMIN - RETIREMENT	\$3,000	
10-440-0200	FINANCE - SALARIES	\$500	
10-440-0500	FINANCE - SOCIAL SECURITY	\$127	
10-440-0700	FINANCE - RETIREMENT	\$1,161	
10-440-0701	FINANCE - 401K		\$110
10-440-1500	FINANCE - CREDIT CARD TRANSACTION FEES	\$2,760	
10-500-1302	PUBLIC BUILDINGS - UTILITIES	\$3,435	
10-500-1500	PUBLIC BUILDINGS - JANITORIAL/SUPPLIES	\$350	
10-500-3500	PUBLIC BUILDINGS -101 N. 10 TH AVE. MAINT	\$260	
10+500-7201	PUBLIC BUILDINGS - REPAIRS	\$5,660	
10-510-0200	POLICE DEPT - SALARIES		\$27,150
10-510-0500	POLICE DEPT - SOCIAL SECURITY	\$365	
10-510-0702	POLICE DEPT - RETIREMENT	\$13,310	
10-510-0703	POLICE DEPT - 401K	\$1,750	
10-510-1502	POLICE DEPT - BUILDING MAINTENANCE	\$1,175	
	<u>REVENUE:</u>		
10-397-0000	GENERAL FUND BALANCE APPROPRIATED	\$81,684	

Town Council Budget Amendment #14

Cost of Increased Expenditures in the Police Department and Farris Park - \$7,157.00

EXPENDITURE:

10-510-1700	POLICE DEPT - AUTO MAINTENANCE	\$3,157	
10-620-2100	FARRIS PARK -PARK MAINTENANCE	\$4,000	
	<u>REVENUE:</u>		
10-364-0000	GENERAL FUND INSURANCE CLAIMS	\$3,157	
10-365-0204	FARRIS PARK - DONATIONS & SPONSORSHIPS	\$4,000	

Town Council Budget Amendment #15

Cost of Covid Back Pay Benefit - NC Pro Expenditure - \$2,500

EXPENDITURE:

10-621-9100	M&M RECREATION DEPARTMENT		\$2,500
	<u>REVENUE:</u>		
10-346-0000	NC PRO ALLOCATION		\$2,500

Motion by Councilmember Lake, seconded by Councilmember Barnes, to approve budget amendments #13 Town Council Budget Amendment to the General Fund due to Payroll, Maintenance and Repairs Shortfall for Fiscal Year 2021-2022, #14 Cost of Increased Expenditures in the Police Department and Farris Park - \$7,157.00, #15 Cost of Covid Back Pay Benefit - NC Pro Expenditure - \$2,500
Ayes: Councilmembers Barnes, Cardwell, Goard, Lake and Shelton
Nays: None
Motion carried unanimously.

B. Resolution Adopting the North Carolina Records and Retention Schedule

Motion by Councilmember Shelton, seconded by Councilmember Lake, to approve Resolution Adopting the North Carolina Records and Retention Schedule effective April 11, 2022
Ayes: Councilmembers Barnes, Cardwell, Goard, Lake and Shelton
Nays: None.
Motion carried unanimously.

Resolution Adopting the North Carolina Records and Retention Schedule Effective April 11, 2022

WHEREAS, "public record" means any document, paper, letter, map book, photograph, film, sound recording, magnetic or other tape, electronic data processing record, artifact, or other documentary material, despite physical form or characteristics, made or received pursuant to law or ordinance in connection with the transaction of public business by any agency of North Carolina government or its subdivisions; and

WHEREAS, without a retention program public records can accumulate, causing the need for additional storage space; and

WHEREAS, without a schedule for disposal, valuable documents can be mistakenly discarded; and

WHEREAS, the Municipal Records Retention and Disposition Schedule is endorsed by the Division of Archives and History and the Department of Cultural Resources; and

WHEREAS, the Town of Mayodan currently uses this system for record retention and disposal;

NOW, THEREFORE, BE IT RESOLVED that the Mayodan Town Council hereby adopts the North Carolina Records and Retention Schedule, as updated by the N.C. Department of Cultural Resources in accordance with N. C. General Statutes, effective April 11, 2022 a copy of which is on file in the Town Clerk's Office.

This the 11th day of April 2022.

C. Verbiage changes for Sec 8.56 Hours Regulated for Beer and Wine Sale

Motion by Councilmember Goard, seconded by Councilmember Lake, to approve the verbiage change for Sec 8.56 Hours Regulated for Beer and Wine Sale

Ayes: Councilmembers Barnes, Cardwell, Goard, Lake and Shelton.

Nays: None.

Motion carried unanimously.

**TOWN OF MAYODAN
AMENDMENT TO MAYODAN TOWN CODE OF ORDINANCES
CHAPTER 8, BUSINESS AND BUSINESS REGULATIONS
ARTICLE III, BEER, AND WINE SALES- SEC. 8-56 HOURS REGULATED**

WHEREAS, the Town Council of the Town of Mayodan finds it necessary and desirable to amend the Mayodan Code of Ordinances, CHAPTER 8, BUSINESS AND BUSINESS REGULATIONS, ARTICLE III, BEER, AND WINE SALES- SEC. 8-56 HOURS REGULATED, previously adopted by the Town of Mayodan.

NOW, THEREFORE BE IT HEREBY ORDAINED by the Town Council of the Town of Mayodan, State of North Carolina that said ordinance be amended as follows:

**"ARTICLE III
CHAPTER 8, BUSINESS AND BUSINESS REGULATIONS**

ARTICLE III, BEER, AND WINE SALES

Sec. 8-56. Hours regulated.

- (a) In accordance with G.S. 18-107(3), no malt beverages (beer) or wine shall be sold between the hours of 2:00 a.m. Sunday and 12:00 p.m. (noon) Sunday.
- (b) Any person or firm found in violation of this section shall, upon conviction, be guilty of a misdemeanor and shall be fined not more than \$50.00 and/or imprisoned for not more than 30 days.

(Code 1975, § 10.71; Ord. No. 2022-01, 4-11-22)

Approved this 12th day of April 11, 2022

D. Proclamation for a day of Prayer for Ukraine

Motion by Councilmember Barnes, seconded by Councilmember Shelton, to approve Proclamation for a day of Prayer for Ukraine on April 12, 2022.

Ayes: Councilmembers Barnes, Cardwell, Goard, Lake and Shelton.

Nays: None.

Motion carried unanimously.

**PROCLAMATION
PROCLAIMING "A DAY OF PRAYER FOR UKRAINE"
APRIL 12th, 2022**

WHEREAS, Ukraine has been a sovereign and independent state since August 24, 1991, upon its withdrawal from the Soviet Union and since enjoyed the freedom of an independent state; and

WHEREAS, on February 24th, 2022, Russia, under the leadership of its President, Vladimir Putin launched an unprovoked invasion on Ukraine, not only targeting their military, but innocent citizens, children and hospitals; and

WHEREAS, the citizens of the Town of Mayodan have been shocked and appalled by the unprovoked and unjustified attack on Ukraine and condemn these acts of aggression; and

WHEREAS, as a people of faith we stand together in unity with the people of Ukraine as they fight to protect their homeland and democracy; and

WHEREAS, this day of prayer for Ukraine is a prayer for the protection of their democracy and for the security of their citizens as they flee this aggression; and,

WHEREAS, Town of Mayodan stands in solidarity and comes together in prayer for the people of Ukraine seeking peace for their country and strength and healing in this uncertain time.

NOW, THEREFORE, the Town Council of Mayodan proclaim April 12th, 2022 a Day of Prayer for the Ukrainian people and call upon citizens of all faiths and backgrounds to come together in prayer at 12:00 noon on said date.

This the 11th day of April, 2022.

E. Discussion of opening prayer

Councilmember Dwight Lake asked that the Pledge of Allegiance occur at each meeting. The consensus of the board was to honor his request. Councilmember Lake would like to discuss having a prayer at the start of the meetings. Councilmember Lake asked Town Attorney Eugene Russell to provide examples of having prayers in meetings from other municipalities for council to review and discuss.

MANAGER COMMENTS/ANNOUNCEMENTS:

Town Manager Kathleen Patterson stated that hydrant replacement has been completed and we are waiting for additional hydrants to activate.

Councilmember Barnes asked to be excused from meeting at 6:37 p.m.

Motion by Councilmember Lake, seconded by Councilmember Shelton to enter to closed session for N.C.G.S. 143-318.11(a)6 personnel matters.

Ayes: Councilmembers Cardwell, Goard, Lake and Shelton.

Nays:

Motion Carried.

Council entered close session at 6:41 p.m.

Motion by Councilmember Lake, seconded by Councilmember Shelton to return to open session

Ayes: Councilmembers Cardwell, Goard, Lake and Shelton.

Nays:

Motion Carried.

Council returned to open session at 7:30 p.m.

Mayor Wall announced the resignation of Chief Jeff Smith from the Mayodan Fire Department.

Motion by Councilmember Goard, seconded by Councilmember Lake, to adjourn

Ayes: Councilmembers Cardwell, Goard, Lake and Shelton

Nays: None.

Motion carried unanimously.

Meeting adjourned at 7:32 p.m.

ATTEST:

Sarah Hopper, Town Clerk

Chad Wall, Mayor