



**REGULAR MEETING MINUTES**  
**MAYODAN TOWN COUNCIL**  
**August 14, 2017**  
**7:00 p.m.**  
**James A. Collins Municipal Building**

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| <b>Mayor and Council Present:</b>  | <p style="text-align: right;">           Mayor Jeffrey Bullins<br/>           Darrell Allred<br/>           Lewis Bottoms<br/>           James “Bud” Cardwell<br/>           David Holland<br/>           Andrew “Buddy” Martin         </p>   |
| <b>Absent:</b>   |  |
| <b>Staff Present:</b>  | <p style="text-align: right;">           Town Attorney Phil Berger, Sr.<br/>           Town Manager Michael Brandt<br/>           Town Clerk Melessa K. Hopper         </p>  |
| <b>Others Present:</b>   | Joe Dexter, Madison Messenger  |
|  | <p>The Mayodan Town Council met at 7:00 p.m. on August 14, 2017 in the Council room of the James A. Collins Municipal Building, and with a quorum present Mayor Bullins called the meeting to order.</p>   |
| <b>AGENDA TOPICS</b>   | <b>ITEM</b>  |
| <b>Public Comment Period and Citizen Concerns</b>  | <p><i>Rockingham County Commissioner Chairman Mark Richardson informed Council and public of a N.C. Association of County Commissioners’ sponsored seminar summit to be held September 29, 2017 in Eden at The Event Center regarding the opioid addiction and how the county can share information. The summit will involve citizens, elected officials, medical officials and law enforcement. The event is 12 pm to 4 pm and lunch is provided.</i></p>   |
| <b>Old Business:</b>   |  |
| <b>Approval of Minutes:</b><br>Agenda minutes of June 8 and July 7, 2017; Regular minutes of June 12 and July 10, 2017; Continued Meeting of June 27, 2017; Closed Session Minutes of June 8, 2017 | <p><i><b>Motion</b> by Councilman Martin, seconded by Councilman Cardwell, to approve the minutes as presented.</i></p> <p><i>Ayes: Councilmen Allred, Bottoms, Cardwell, Holland, and Martin.</i></p> <p><i>Nays: None.</i></p> <p><i>Motion carried unanimously.</i></p>   |
| Discussion of the Mayodan Municipal Cemetery Rules and Maintenance   | <p><i>Mayor Bullins read a statement of apology from the Town regarding the recent clean up of the cemetery where flowers were taken from graves to be thrown away.</i></p> <p><i>Mayor Bullins called upon those attendees wishing to speak regarding the cemetery clean up.</i></p> <p><i>Mr. Ralph Joyce of 2458 Ayersville Road, Mayodan, inquired as to why the Council and staff started this procedure now. He asked if it had been done before. Mayor Bullins informed Mr. Joyce and the public that this was the first time the Town had taken flowers up during a clean-up cycle. The Council had discussed over a couple of years the rules and regulations of the cemetery and received complaints from patrons who felt the cemetery’s rules were not being adhered to and also complaints from patrons who have experienced damaged items. Mr. Joyce asked</i></p> |

how the items for disposal had been determined and Mayor Bullins stated that some flowers had been taken and others not because the workers were stopped in the middle of the process because it became clear that there was a problem in the execution. Mayor Bullins stated the maintenance crew were to remove flowers that were out of season or faded. Mr. Joyce stated he felt the Town should have let people know what was going to take place in advance. He asked what the future plans for the cemetery were. Mayor Bullins stated the Town did not give enough notice, but will do a better job in the future in communicating to the public what the maintenance schedule and plans would be.

Mr. Milton Ellis of 7476 NC Hwy 135, Mayodan, stated he had placed flowers on his wife's grave four times since her death and burial on April 4<sup>th</sup>. He stated he changes the flowers every 3 months and he has silk flower arrangements and couldn't understand why the flowers were taken. Town Manager Michael Brandt related to the public that the Town had not taken flowers four times in the past. The Town staff have been directed to remove flowers once, and this was the recent event that was stopped and resulted in the upset of patrons.

Ms. Denise Maddox of 3124 Gideon Grove Road, Stokesdale, stated she was at the meeting and speaking on behalf of her mother who lives in Burlington. She stated her mother puts flowers every month on four graves at the cemetery and flowers have never been removed before. She stated her mother called the office and was told that only one vase was allowed on the headstone and flowers had to be in the vase. She stated if there was a problem, policies should have been enforced all along. She stated it was heart wrenching and horrific for family members to experience the loss of flowers and to have skid marks on the head stone. She stated she was very upset by the actions of employees throwing flags in the trash can and those employees should be lined up and beat. She stated she understood that there may be a reimbursement or restitution for flowers and she inquired if this money was coming from tax payer receipts. Mayor Bullins stated some of the restitution would come from tax payer receipts, but funds the town receives come from other sources and not just tax dollars; the state revenues and cemetery funds are also in the accounts used by the Town for operations.

Ms. Julie Shelton of 1035 Oak Hill Dr., Pine Hall, stated she was the daughter of Dorothy Baughn. She related to Council that the flowers on her mother's grave were put there at Easter, were silk, and were glued into the vase, but were jerked out of the vase. She asked the Council how they would be communicating in the future and what is to be expected at the cemetery. She wondered what rules would be enforced and how they would be enforced. Mayor Bullins stated the Town clearly made mistakes and they would use all means to better communicate to the public. He stated the website and Facebook accounts would be used and possibly a newsletter. He assured the public that the Town would look into how other cemeteries handle maintenance and promised there were better ways to complete the maintenance at the cemetery and the Town would find better ways to communicate. Ms. Shelton stated that generally people want to comply with the rules, but wondered what legal rights the purchasers of plots have.

Ms. Wanda Middleton, 196 Middleton Rd., Stokesdale, stated she grew up in Mayodan and has family buried at the cemetery. She stated the flowers on their graves were not removed, but she felt she needed to come to stand up for those who were affected.

Ms. Pam Plummer, 206 N. 5<sup>th</sup> Avenue, Mayodan, asked if a flat marker could be placed between two markers with a vase in it for flowers to accommodate those headstones that do not have a vase. Mayor Bullins stated the cemetery rules do state that only one marker is allowed per grave, but she should contact staff and discuss this option.

Ms. Maddox again discussed with Council the sadness and upset her family and others experienced and wanted to know what rules are enforced and how they are enforced. She indicated that rubber snakes are placed on the grave of a loved one

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|  | <p>and Councilman Bottoms stated the family should continue to place the memorial item there if they wanted.</p> <p>Councilman Allred remarked that the town has a responsibility to maintain the cemetery and the cemetery rules are important to the continued maintenance and sustainability of the cemetery. He agreed that the Town would do a much better job in the future of communicating maintenance schedules and rules.</p> <p>Mayor Bullins reiterated the Town's sincere apology that mistakes were made and that the Town would make a fervent effort to communicate better in the future.</p> <p>Mayor Bullins asked Council to consider approving expenditures for restitution for flowers taken from graves. Mayor Bullins stated the amount would be included in a budget amendment at some time in the future from general funds.</p> <p><b>Motion</b> by Councilman Allred, seconded by Councilman Cardwell, to allow for the reimbursement for flowers from the general fund.</p> <p>Ayes: Councilmen Allred, Bottoms, Cardwell, Holland, and Martin.</p> <p>Nays: None.</p> <p>Motion carried unanimously.</p>   |
|  | <p>The Council recessed for a five-minute break.</p> <p>Council returned to session.</p>  |
| <p>Discussion of Madison-Mayodan Recreation Commission</p> | <p>Mayor Bullins made a statement regarding the Madison-Mayodan Recreation Commission and the discussion about the Town of Mayodan managing the recreation department and possibility of contracting with other towns and agencies. He stated there was a study recommendation to determine what the town wanted in recreation. He felt that sometimes the logical choice is not always logistical to accomplish. He stated he felt the Council needed to fully understand the financial aspect of managing the recreation department solely as it related to staff, properties, etc. He felt a decision made in a year to change something that has been the way it is for 40 years was not prudent at this time and that the Council should not act quickly when more information was needed. He stated he feels the Town of Madison has renewed their commitment to the joint commission and the new changes to the commission make-up would be of benefit. He stated he felt the Council will continue to look for ways to integrate Farris Memorial Park into the recreation department. He stated he felt that though there are many benefits to breaking the joint commission, that this time it was in the best interest of the Town to stay in a joint department. He would like to see the Council stay in for a while and see if there are adjustments that can be made for improvement.</p> <p>Councilman Martin stated he felt there are many questions and it was best to stay in the joint department for the time being.</p> <p>Councilman Bottoms stated he felt it was best to leave the agreement as it is, hire a director and move forward in a joint department.</p> <p>Councilman Martin stated he was worried about the Town Manager having too much on his plate.</p> <p>Mr. Brandt remarked that there were very good reasons to stay in the agreement and very good reasons to become a sole manager of the department, but the best interest of the Town is what should be considered and not what the Town Manager can and cannot do. He stated he will do whatever the Council directs and staff will comply with Council's wishes. He stated that he and staff would do the best they can do for the Town of Mayodan.</p> <p>Councilman Martin inquired if the recreation department remains merged, would the commission member makeup change. Mayor Bullins stated that would depend upon Town of Madison approving the changes.</p> <p>Councilman Holland stated that he was aware that it would take 18 months to two years to see a solid program and department and it will take time to work out issues if the Town were to act as sole management of a recreation department. He</p> |

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|  | <p><i>stated there would be no expectation of a quick result and that it would be a learning process. He stated he was not advocating to decrease services or shut the department down. He is advocating for better fiscal and program management and accountability than is currently received having a commission for two boards managing the department. Mayor Bullins agreed the goal was to increase services, but to certainly maintain current level of services.</i></p> <p><i>Councilman Bottoms stated he doesn't think the Town can afford to run the department alone. He felt the Washington Mill cleanup requires more money and that the Town did not have money for both. Councilman Holland stated he felt if the Town was currently spending \$400,000 on recreation, that managing the department alone could be done on that budget. Councilman Bottoms stated the Town had not made any money on the bike trails. Mr. Brandt remarked that the bike trail program had just started and there is potential for those revenues to increase.</i></p> <p><i>M-M Recreation Interim Director Dixie Penn addressed Councilman Holland regarding the services at the recreation department indicating the department served over a million people in the 14 years of records she reviewed and that the Senior programs generated \$100,000 in annual revenues. She stated the department receives funding from other sources that would go away if the commission is dissolved and the municipality takes over the department's management. Mayor Bullins stated the Town could allow a non-profit to manage a program that receives United Way funding and Ms. Penn stated she served on the board of the United Way and she did not believe the funding would come under those circumstances.</i></p> <p><i>Councilman Holland reiterated that the only change that would come from separating the joint commission is that the department director would report directly to the Town of Mayodan's town manager and programs and budget would be supervised by the Town of Mayodan instead of an 8 member commission. He stated he was clear to the Town of Madison that the Town still wanted to work in conjunction with the Town of Madison to provide recreation to both town's citizens, but a more streamlined management by one Town would be beneficial to all involved whereas the Town of Madison could continue their level of funding as a contract for service.</i></p> |
| <p>Discussion of Washington Mills Redevelopment Site</p>   | <p><i>Mayor Bullins asked Town Manager Michael Brandt to give an update regarding the mill site. Mr. Brandt stated the bids for cleanup of hazardous material were over \$200,000. He has asked the engineer to go back to get bids focusing on the barrels alone. The asbestos is contained in the building and 2 piles of asbestos outside, along with a universal waste pile. The Town can work around those areas to try to remove debris and items.</i></p> <p><i>Councilman Holland asked if an area from the wall back 50 feet could be cordoned off to allow access for removal of debris/brick. He feels at least cleaning up that area will look better as you are coming into town. Also may give a staging or parking area for easier access to the rest of the site and will show that cleanup is happening. These items are not contaminated.</i></p> <p><i>Mr. Brandt stated the southern property was indicated to be eligible for the pre-regulatory program for landfill clean up. The state will pay for the cleanup or send in their own crew to do the work.</i></p>  |
| <p><b>New Business:</b></p>  |  |
| <p>Discussion of Proposal from M-M Recreation Commission to Modify Ordinance to Allow Adult Softball Play Organized by the Recreation Center at Jake Atkinson Ball Park.</p> | <p><i>Mayor Bullins asked Council to consider a request by the M-M Recreation Department to approve rules established by the M-M Recreation for adult co-ed softball play at the Jake Atkinson Ball Park.</i></p> <p><b>Motion</b> by Councilman Holland, seconded by Councilman Cardwell, to approve the rules established by the M-M Recreation Department for adult softball play at Jake Atkinson Ball Park for an adult co-ed league.</p>   |

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|  | <p><i>Ayes: Councilmen Allred, Bottoms, Cardwell, Holland, and Martin.</i></p> <p><i>Nays: None.</i></p> <p><i>Motion carried unanimously.</i></p> <p><i>**A copy of the rules is hereby, by reference, made a part of these minutes and a copy of the rules are on file in the Town Clerk's office for public viewing.</i></p>  |
| <p>Consideration of Approval of Purchase of Automated Meter Read System from Carolina Meter Not to Exceed \$25,500 from Water/Sewer Fund Balance</p>   | <p><i>Mayor Bullins asked Council to consider the approval of purchasing an automated meter reading system in an amount not to exceed \$25,500 from Carolina Meter. He stated the funds would be expended from the Water/Sewer fund balance.</i></p> <p><b>Motion</b> by Councilman Holland, seconded by Councilman Cardwell, to approve the purchase of the automated meter read system from Carolina Meter not to exceed \$25,500 with funds from the Water/Sewer fund balance.</p> <p><i>Ayes: Councilmen Allred, Bottoms, Cardwell, Holland, and Martin.</i></p> <p><i>Nays: None.</i></p> <p><i>Motion carried unanimously.</i></p>                         |
| <p>Consideration of Approval of Budget Amendment #1: Transferring \$200,000 from Water/Sewer Fund Balance for Current Waterline Upgrade Project on 4<sup>th</sup> and 9<sup>th</sup> Avenues</p> | <p><i>Mayor Bullins asked Council to consider the approval of Budget Amendment #1, which will move \$200,000 from the water/sewer fund balance into the project budget for the upgrade project on 4<sup>th</sup> and 9<sup>th</sup> Avenues.</i></p> <p><b>MOTION</b> by Councilman Martin, seconded by Councilman Cardwell, to approve Budget #1 for the transfer of \$200,000 from the water/sewer fund balance to the current waterline upgrade project for 4<sup>th</sup> and 9<sup>th</sup> Avenues.</p> <p><i>Ayes: Councilmen Allred, Bottoms, Cardwell, Holland, and Martin.</i></p> <p><i>Nays: None.</i></p> <p><i>Motion carried unanimously.</i></p> |
| <b>Manager</b>   | <i>Mr. Brandt went over the financial reports.</i>   |
| <b>Council/Mayor</b>   |  |
| <b>Adjournment:</b>  | <p><b>Motion</b> by Councilman Holland, seconded by Councilman Allred, to adjourn the meeting.</p> <p><i>Ayes: Councilmen Allred, Bottoms, Cardwell, Holland, and Martin.</i></p> <p><i>Nays: None.</i></p> <p><i>Motion carried unanimously.</i></p> <p><i>Council recessed at 9:01 p.m.</i></p>  |

**ATTEST:**

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**Melessa K. Hopper, CMC**  
**Town Clerk**

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**Jeffrey G. Bullins, Mayor**

**ATTACHMENTS**  
**Documents Below**



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P.O. Box 206 • 300 S. Second Ave. • Mayodan, NC 27027  
Phone: (336) 548-9572 / (336) 548-2799  
Fax: (336) 548-1366  
Website: [www.m-mrec.org](http://www.m-mrec.org)

August 9, 2017

To: Town of Mayodan  
Michael Brandt  
210 W Main St  
Mayodan, NC 27027

Proposal: Due to the interest in Adult Co-ed Softball, the recreation department is asking for the ordinance of Adult softball at Jake Atkinson Park to be amended. The recreation department will take the following measures to ensure the safety of its participants, as well as adjoining properties.

1. A 47 core, 375 compression ball will be used in all practices and games at Jake Atkinson Park. This is a restricted flight ball. We chose this ball as a result of various possibilities.

52 Core, 200 Compression – Most lively ball. (Most common tournament and league play ball)  
44 Core, 375 Compression – 60% less lively than 52-200  
47 Core, 375 Compression – 30% less lively than 52-200

2. Strict enforcement of the ball rules will be followed. Any person or teams, not following the ball rules in games or practices, will be suspended from the league. The recreation department will provide balls for both practices and games. Practices and games will be monitored by the recreation staff.
3. There are no homeruns allowed in this league.  
Exceptions – inside the park homeruns.
4. The leagues in the surrounding area use two major types of bats. They use both ASA and NSA approved bats.

ASA – High quality, lively bat.  
NSA – Lower quality, less lively bat.

- The league will use only NSA approved bats.

Compression ball, as well as the penalties.

- \* Teams may use any ball if they practice at Farris Park.

Thank you for the consideration.

Sincerely,

Patrick Sedlock  
Athletic Administrator  
Madison-Mayodan Recreation Department

August 14, 2017

## 2017 Madison-Mayodan Recreation Department Fall Adult Co-Ed Softball By-Laws

Purpose – The Fall Co-ed Softball league is under the direction of the Madison-Mayodan Recreation Department. The league is to promote recreational softball among participating teams. It's philosophy is to foster good sportsmanship and athletic competition. In all matters dealing with the league, the Recreation Department has the final authority. The Recreation Department, at any time, with a written notice to the coaches, may make additions or deletions to the rules.

1. Men and women must alternate in batting order.
2. A team may bat twelve (12) or more players but must have as many women or more women than men. If a team bats an odd number of players (9 or 11), there must be more women than men. A team may play with eight (8) players but four (4) players must be women.
3. Men may bat right or left handed, whichever they prefer.
4. **NO GRACE TIME.** Games will start 10 minutes after the last game.
5. To participate, a player must be on the roster and have paid their fees *BEFORE* they play.
6. Official NSA Softball rules will be used for this league except where these differ.
7. Balls – The men will hit a core 47 with a 375 compression 12 inch, while the women hit an 11 inch ball.
8. A courtesy runner may be used once an inning for each gender. The player that made the last out will be the runner. A woman runs for a woman and a man runs for a man. The courtesy runner must be on the base before the next hitter steps into the batter's box or no runner will be allowed. If a courtesy runner comes to bat while he or she is running, they will be declared out.
9. No one other than the players and one (1) scorekeeper will be allowed in the dugout. Managers are responsible to make sure that NO CHILDREN are allowed in the dugout.
10. Each game will consist of seven (7) innings using a 3-2 count with no foul balls allowed on the second strike.
11. A one (1) hour and ten (10) minute time limit will be used in this league. No new inning will start after seventy (70) minutes. The slaughter rule is twenty (20) after three (3) innings, fifteen (15) after four (4) and ten (10) after five (5).
12. There will be a ten (10) run limit cap for all teams in the first three (3) innings of play.
13. League fees : \$200.00 Sponsor, plus \$25.00 per participant. **TEAM SPONSORS AND PARTICIPANTS MUST PAY THEIR FEES BEFORE THEY CAN PLAY.**
14. Only one (1) umpire will be used in each game. Umpires have the authority to instantly remove players from a game for any unsportsmanlike conduct, dirty play, disrespecting the umpire, profanity or vulgar language, etc. and the players shall be suspended for the league. Any player that strikes an umpire, will be suspended from the league plus additional penalties from the Madison-Mayodan Recreation Department.
15. Players must be sixteen (16) years of age prior to September 1, 2017 to play in this league. A parental waiver and permission form must be signed by parents of any participant eighteen (18) or younger.
16. Line-up cards must be turned in ten (10) minutes prior to game time.
17. All protests must be made immediately. Only a misinterpretation of a rule may be protested. No judgement calls.
18. The infield fly rule will be used in this league, as always, this will be a judgement call.

2017 Madison-Mayodan Recreation Department Fall Adult Co-Ed Softball By-Laws

19. Only NSA approved bats are allowed in this league.
20. T-shirts will be awarded to the league champions, as well as tournament champions.
21. Four outfielders must play in the outfield at a minimum of 200ft and cannot come in until contact is made with the bat. No extra infielder is allowed behind second base. Infielders must play in the dirt until the ball is hit.
22. A minimum of two (2) men and two (2) women must play both the outfield and infield. If a male is pitching then a female must catch.
23. Any male that is walked advances to second base. If there are two (2) outs, a female may also advance to first base if the man before her walks.
24. NO HOME RUNS ARE ALLOWED IN THIS LEAGUE.
25. No additions to rosters after September 15<sup>th</sup>.
26. In order to play in end of season tournament, players MUST participate in four (4) regular season games.
27. **A 47 core, 375 compression ball will be used at practice and games. NO EXCEPTIONS except if you're practicing at Farris Park.**