



REGULAR MEETING MINUTES
MAYODAN TOWN COUNCIL
December 11, 2017
7:00 p.m.
James A. Collins Municipal Building

Mayor and Council Present:	Mayor Jeffrey Bullins Darrell Allred Lewis Bottoms James “Bud” Cardwell David Holland Andrew “Buddy” Martin Chad Wall
Absent:	
Staff Present:	Town Manager Michael Brandt Town Clerk Melessa K. Hopper Assistant Town Attorney Katie Gregg
Others Present:	Joe Dexter, Greensboro News & Record
	The Mayodan Town Council met at 7:00 p.m. on December 11, 2017 in the Council room of the James A. Collins Municipal Building, and with a quorum present Mayor Bullins called the meeting to order.
AGENDA TOPICS	ITEM
Public Comment Period and Citizen Concerns	<i>No one from the public wished to speak.</i>
Old Business:	
Discussion of Washington Mills Redevelopment Site	<i>Mayor Bullins asked Town Manager Michael Brandt to give an update regarding the mill site. Mr. Brandt stated the hazardous materials located in the building have been removed and disposed of properly. The erosion control plan was approved. The Town received a \$7,500 grant from the Duke Energy Foundation to help develop a master plan for the mill site.</i>
Update on Farris Memorial Park Tennis Court Refurbishment	<i>Mayor Bullins called upon Town Manager Michael Brandt to give an update on information regarding the refurbishment of the tennis courts at Farris Memorial Park as it relates to the Rockingham County Schools’ request for use. Mr. Brandt stated the school system is checking into whether the funds from grant agencies can be used on property not owned by the school system. The Town would also need to upgrade bathrooms, lighting, and fencing. The US Tennis Association may also have funding that can be applied for to be used for the project in an amount not to exceed \$10,000.</i>
Update on 4 th and 9 th Avenue Water Line Repair and Paving Projects	<i>Water line work is complete. Paving work has taken place. In addition to the paving of 4th and 9th Avenues, the Town had the paving company install speed tables on Cemetery Street. There is a problem on N. 12th Avenue with ponding of water and not draining properly. Mr. Brandt will have the Town Engineer look into the problem to determine what repairs may be appropriate.</i> <i>Councilman Bottoms stated there is standing water on N. 10th Avenue near the former library facility also.</i>

New Business:	
Update on RCC Lease Agreement for 101 N. 10 th Avenue Property	<i>Mr. Brandt stated he had contacted Rockingham Community College and they were in agreement to continue with a month-to-month lease for the time being. They do have more programming planned for the facility in the spring of 2018.</i>
OATHS OF OFFICE	<p><i>The Honorable Judge Ed Wilson administered the oaths of office to Mayor Jeff Bullins, Councilman David Holland and Councilman Chad Wall.</i></p> <p><i>Mayor Jeff Bullins expressed the Town's appreciation to Mr. Buddy Martin for his over 40 years of service to the Town of Mayodan as an elected official. Mr. Martin was awarded a service plaque commemorating his years of service.</i></p>
Election of Mayor Pro-Tem and Oath of Office	<p><i>Mayor Bullins asked Council for nominations for Mayor Pro Tem. Councilman Bottoms nominated Councilman Wall. Councilman Holland nominated Councilman Allred. No further nominations were made.</i></p> <p>Mayor Bullins asked for a vote on Councilman Wall as Mayor Pro Tem. <i>Ayes: Councilmen Bottoms, and Wall.</i> <i>Nays: Councilman Allred, Cardwell, and Holland.</i> <i>Nomination failed.</i></p> <p>Mayor Bullins asked for a vote on Councilman Allred as Mayor Pro Tem. <i>Ayes: Councilmen Allred, Cardwell, and Holland</i> <i>Nays: Councilman Bottoms and Wall</i> <i>Nomination passed.</i></p> <p><i>The Honorable Judge Ed Wilson administered the oath of office to Councilman Allred as Mayor Pro Tem.</i></p>
Adoption of 2018 Council Meeting Schedule	<p>Motion by Councilman Cardwell, seconded by Councilman Allred, to approve the 2018 Council Meeting Schedule as presented. <i>Ayes: Councilmen Allred, Bottoms, Cardwell, Holland, and Wall</i> <i>Nays: None</i> <i>Motion carried unanimously.</i></p> <p><i>**A copy of the 2018 Meeting Schedule is hereby by reference made a part of these minutes and a copy is on file in the Town Clerk's office for public viewing.</i></p>
Updates from the Cemetery Committee	<p><i>Mayor Bullins informed Council and the public that speed bump tables were placed on Cemetery Street in the cemetery. Discussion with the attorney present indicated that signage warning of the speed tables would need to be placed on Cemetery Street to maintain compliance with applicable North Carolina general statutes. Mayor Bullins stated the committee had made recommendation to remove and rebuild the brick columns that are damaged. The Council also discussed a survey of the property line on the South side of the cemetery and a spoils area and excess dirt area.</i></p> <p><i>The cemetery committee will meet again to continue discussions regarding the cemetery.</i></p>
Consideration of Budget Amendment #6 to Transfer Funds from the Cemetery Fund Balance to the Cemetery Maintenance Budget	<p>Motion by Councilman Cardwell, seconded by Councilman Allred, to approve Budget amendment #6 to transfer \$5,000 from the cemetery fund balance to the cemetery maintenance budget for the construction of speed bump tables on Cemetery Street and surveying a line at the cemetery. <i>Ayes: Councilmen Allred, Bottoms, Cardwell, Holland, and Wall.</i> <i>Nays: None.</i> <i>Motion carried unanimously.</i></p>

<p>Discussion of Renewal of Foothill Waste Solutions Contract</p>	<p><i>Discussion regarding the upcoming renewal of a contract with Foothill Waste Solutions for the collection of refuse and recycling was held. The Council discussed the issue with trash cans and whether selling the cans to the contractor was possible. Attorney Gregg informed Council that if the value is more then \$30,000, the contract would be required to be re-bid. Discussions followed regarding the contractor maintaining the solid waste carts, but is possible the contractor would want to increase the contracted amount to cover the maintenance.</i></p> <p>Motion by Councilman Holland, seconded by Councilman Bottoms, to continue the contract with Foothill Waste Solution at this time rather than place contract for services out for bid with the intention to renew for a five-year term. <i>Ayes: Councilmen Allred, Bottoms, Cardwell, Holland, and Wall. Nays: None. Motion carried unanimously. **Council will act on the specific contract renewal at such time as the legal documents are prepared.</i></p>
<p>Discussion of Brush Grinding Contract Under “Piggyback” Contract Provisions Allowed by State Law</p>	<p><i>Mr. Brandt asked Council to consider preparation of a piggyback contract for brush grinding.</i></p> <p>Motion by Councilman Holland, seconded by Councilman Wall to authorize the Town Manager to proceed with the preparation of a piggyback contract for brush grinding. <i>Ayes: Councilmen Allred, Bottoms, Cardwell, Holland, and Wall Nays: None Motion carried unanimously.</i></p>
<p>M-M Recreation Commission Update</p>	<p><i>The Recreation Commission hired a Recreation Director and he is scheduled to begin work on January 2, 2018.</i></p>
<p>Discussion and Consideration of Approval of RFP for Washington Mill Site</p>	<p><i>Council directed the Town Manager to proceed with the request for proposals to remove non-vegetative materials from the former Washington Mill Site.</i></p>
<p>Manager</p>	<p><i>Mr. Brandt went over the financial reports and activities occurring in the following month.</i></p>
<p>Council/Mayor</p>	
<p>Closed Session: Pursuant to N.C. G.S. 143-318.11(a)4, Economic Development</p>	<p>Motion by Councilman Bottoms, seconded by Councilman Wall to enter closed session pursuant to N.C. G.S. 143-318.11(a)4, economic development. <i>Ayes: Councilmen Allred, Bottoms, Cardwell, Holland, and Wall Nays: None Motion carried unanimously</i></p> <p><i>Council entered closed session at 9:00 p.m.</i></p> <p>Motion by Councilman Bottoms, seconded by Councilman Holland, to return to open session. <i>Ayes: Councilmen Allred, Bottoms, Cardwell, Holland, and Wall Nays: None Motion carried unanimously</i></p> <p><i>Council returned to open session at 9:23 p.m.</i></p> <p><i>No action was taken.</i></p>
<p>Adjournment:</p>	<p>Motion by Councilman Holland, seconded by Councilman Allred, to adjourn the meeting. <i>Ayes: Councilmen Allred, Bottoms, Cardwell, Holland, and Wall. Nays: None. Motion carried unanimously. Council adjourned at 9:24 p.m.</i></p>

ATTEST:

Melessa K. Hopper, CMC
Town Clerk

Jeffrey G. Bullins, Mayor

ATTACHMENTS
Documents Below

DATE: November 13, 2017
FROM: Randy Case, Finance Officer
TO: Mayodan Town Council

RE: Town Council Amendment to Line Item Budget for Fiscal Year 2017-2018

Town Council Budget Amendment #6: CEMETERY EXPENSES

The following action is requested for cemetery paving and sign expenses during the current fiscal year, and to transfer the funding from the cemetery fund balance to the general fund balance to cover these expenses.

Expenditures

Cemetery Expenses 10-560-1500 Increase \$5,000 to \$10,500

Offsetting Entry

Fund Balance 10-397-0000 Increase \$5,000 to \$116,114.17

We will be transferring \$5,000 from the Cemetery Fund (10-101-1001) into the General Fund (10-101-0101) to cover the above amendment.

December 11, 2017