



REGULAR MEETING MINUTES
 MAYODAN TOWN COUNCIL
 February 12, 2018
 7:00 p.m.
 James A. Collins Municipal Building

Mayor and Council Present:	Mayor Jeffrey Bullins Darrell Allred Lewis Bottoms James “Bud” Cardwell David Holland Andrew “Buddy” Martin Chad Wall
Absent:	
Staff Present:	Town Attorney Phil Berger Town Manager Michael Brandt Town Clerk Melessa K. Hopper
Others Present:	
	The Mayodan Town Council met at 7:00 p.m. on February 12, 2018 in the Council room of the James A. Collins Municipal Building, and with a quorum present Mayor Bullins called the meeting to order.
AGENDA TOPICS	ITEM
Public Comment Period and Citizen Concerns	<i>Mr. Ish Dacio of the West Rock Farmer’s Market wanted to express the appreciation from the Farmer’s Market to Town Manager Michael Brandt for all his help over the last five years to make the market as successful as it has become. He expressed appreciation for the Council also for being supportive of the market. The market just finished its fifth year of operation and is operating in the black. Mr. Dacio is retiring from the board of officers of the market but will still be involved as a volunteer.</i>
Approval of Minutes:	Motion by Councilman Cardwell, seconded by Councilman Holland, to approve the minutes of the agenda and regular meetings held on January 4 and 8, 2018, continued meeting held on January 24, 2018, and closed session minutes held on January 4 and 24, 2018 as presented. Ayes: Councilmen Allred, Bottoms, Cardwell, Holland, and Wall. Nays: None. <i>Motion carried unanimously.</i>
Closed Session pursuant to N.C. G.S. 143-318.11(a)6 Personnel	Motion by Councilman Wall, seconded by Councilman Bottoms, to enter closed session pursuant to N.C. G.S. 143-318.11(a)6, personnel matters. Ayes: Councilmen Allred, Bottoms, Cardwell, Holland, and Wall. Nays: None. <i>Motion carried unanimously</i> Council entered closed session at 7:11 p.m. Motion by Councilman Bottoms, seconded by Councilman Cardwell, to return to open session. Ayes: Councilmen Allred, Bottoms, Cardwell, Holland, and Wall. Nays: None. <i>Motion carried unanimously.</i>

	<p><i>Council returned to open session at 7:17 p.m.</i></p> <p>Motion by Councilman Allred, seconded by Councilman Holland to authorize the execution of an employment contract with Melessa K. Hopper as Town Manager for the Town of Mayodan effective on March 2, 2018 with a starting salary of \$69,500.00.</p> <p><i>Ayes: Councilmen Allred, Bottoms, Cardwell, Holland, and Wall.</i></p> <p><i>Nays: None.</i></p> <p><i>Motion carried unanimously.</i></p>
<p>Old Business:</p>	
<p>Mill Property Update</p>	<p><i>Mr. Brandt stated he will meet with the contractors from EME on Monday, February 19th and they should begin work clearing debris near the Highway 135 entrance to the property on February 26. Mr. Brandt submitted a proposal to Rockingham County officials to reduce the landfill tipping fees by half for the debris going into the landfill. The Rockingham County Commissioners will meet on February 19th and will consider that item.</i></p> <p><i>Mayor Bullins and Mr. Brandt met with individuals from the Piedmont Triad Regional Council, Representative Kyle Hall, representatives from Senator Burr's office and Representative Walker's office to give them a tour of the property and discuss ways to accomplish the clean-up of the former mill site. Mayor Bullins indicated to them that if there were federal or state funding available to assist in anyway in the clean-up, the Town would appreciate any and all help or information that could be given. Senator Burr's representative indicated their office would send a letter of support to a grant proposal that will come up later in the year.</i></p> <p><i>Mayor Bullins stated he received information from the PTRC that it's possible to get a study completed by students at UNC that would help determine the highest and best use for the property.</i></p> <p><i>Mayor Bullins asked Council to consider a proposal to engage the assistance of the PTRC in a master plan that will be needed to apply for grants. The study will cost approximately \$25,000, funding crossing between two fiscal years – 2017/2018 and 2018/2019. PTRC will develop a contract proposal and submit to Council for approval. However, Mayor Bullins asked for consideration to move forward with this project.</i></p> <p>Motion by Councilman Wall, seconded by Councilman Bottoms, to approve earmarking \$25,000 for a master plan for the former mill property with Piedmont Triad Regional Council.</p> <p><i>Ayes: Councilmen Allred, Bottoms, Cardwell, Holland, and Wall.</i></p> <p><i>Nays: None.</i></p> <p><i>Motion carried unanimously.</i></p> <p><i>Council discussed building repair of the standing warehouse on the property. Of concern is the roof and water penetrating the building. Council would like to see an estimate on the work it would take to make the building water tight.</i></p> <p>Motion by Councilman Wall, seconded by Councilman Holland, to direct staff to get an estimate on roof work and building repair to make the building water tight.</p> <p><i>Ayes: Councilmen Allred, Bottoms, Cardwell, Holland, and Wall.</i></p> <p><i>Nays: None.</i></p> <p><i>Motion carried unanimously.</i></p>

New Business:	
Consideration of Memorandum of Understanding	<p>Mayor Bullins asked Council to consider a memorandum of understanding with the Dan River Basin Association to oversee the project of building an extra mile to the bike trail at Farris Memorial Park. No additional funds will be expended by agreeing to work with DRBA.</p> <p>Motion by Councilman Cardwell, seconded by Councilman Bottoms, to accept and authorize the town manager to execute the memorandum of understanding with DRBA to build another mile of trail.</p> <p>Ayes: Councilmen Allred, Bottoms, Cardwell, Holland, and Wall.</p> <p>Nays: None.</p> <p>Motion carried unanimously.</p>
Consideration of Amendment to Performance Agreement Between Local Governments and Sturm Ruger & Company	<p>Mayor Bullins asked Council to consider the approval of presented amendments to the performance agreement between the Town, County, and Sturm Ruger & Company. The amendments do not change the funds in the agreement but makes some changes to the way investment money is calculated, including machinery and equipment, as well as, building improvement values.</p> <p>Motion by Councilman Wall, seconded by Councilman Cardwell, to approve the performance agreement amendments as presented.</p> <p>Ayes: Councilmen Allred, Bottoms, Cardwell, Holland, and Wall.</p> <p>Nays: None.</p> <p>Motion carried unanimously.</p> <p>**A copy of the performance agreement is hereby by reference made a part of these minutes and a copy is on file in the town clerk's office for public viewing.</p>
Consideration of Application for "Meet Me At The Park" Recreation Grant	<p>Mayor Bullins asked Lee Mitchell, M-M Recreation Director to give information regarding a grant application. Mr. Mitchell stated the grant is a nationwide grant for municipalities and recreation to apply for a matching grant up to \$30,000 for a new or innovative program at a park in their jurisdiction. Mr. Mitchell would like to apply for a grant for the installation of four to six sand volleyball courts at Farris Memorial Park. The grants are matching grants; however, the match can be in-kind match for staff time, volunteer time, construction, etc. The deadline to apply is March 1st.</p> <p>Motion by Councilman Holland, seconded by Councilman Allred, to approve the application process for the "Meet Me At The Park" grant.</p> <p>Ayes: Councilmen Allred, Bottoms, Cardwell, Holland, and Wall.</p> <p>Nays: None.</p> <p>Motion carried unanimously.</p>
Discussion of Police Compensation Request	<p>Mr. Brandt informed Council that he has had conversations with Police Chief Charles Caruso regarding the pay plan for police officers being below other municipalities in the County. Chief Caruso stated he has eight police officers who have obtained an advanced law enforcement certificate from the state. The certificate is awarded at two levels; one level can take up to 8 to 10 years to obtain and the second and final level takes approximately 10 to 14 years to obtain. Chief Caruso stated this requires a great commitment from the officer to put in all the class time, study time, and achieve these certificates. He would like to see an educational compensation considered for those officers obtaining the certificate, as other departments in the town have a monetary incentive to complete certifications. He suggested those who have attained the first level certificate would receive a \$1,000 increase to their annual salary and those who complete the second level will receive another \$1,500 to their annual salary. He asked Council to consider adding the increase to the 8 officers' salary who have already attained their certificate. The increase would add \$8,900 to the salary budget for this fiscal year.</p> <p>Motion by Councilman Bottoms, seconded by Councilman Cardwell, to approve the increase of pay of 8 police officers for certifications attained effective immediately and for staff to bring before Council an amendment to the personnel</p>

	<p><i>policy regarding the educational compensation for officers receiving certificates in the future for advanced law enforcement.</i></p> <p><i>Ayes: Councilmen Allred, Bottoms, Cardwell, Holland, and Wall.</i></p> <p><i>Nays: None.</i></p> <p><i>Motion carried unanimously.</i></p>
<p>Revise Meeting Schedule for March 2018</p>	<p><i>Mayor Bullins asked Council to consider revising the published meeting schedule for March's agenda meeting as a majority of members are attending the Essentials of Municipal Government course. He suggested the Wednesday prior to the normal agenda meeting date.</i></p> <p>Motion by Councilman Allred, seconded by Councilman Cardwell, to revise the meeting schedule to move the agenda meeting from March 8 to March 7, 2018 at 7:00 p.m.</p> <p><i>Ayes: Councilmen Allred, Bottoms, Cardwell, Holland, and Wall.</i></p> <p><i>Nays: None.</i></p> <p><i>Motion carried unanimously.</i></p>
<p>Manager</p>	<p><i>Mr. Brandt went over the financial reports.</i></p>
<p>Council/Mayor</p>	
<p>Recess:</p>	<p>Motion by Councilman Cardwell, seconded by Councilman Allred, to continue the meeting to Wednesday, February 21, 2018 at 9:00 a.m. at 101 N. 10th Avenue, former library facility.</p> <p><i>Ayes: Councilmen Allred, Bottoms, Cardwell, Holland, and Wall.</i></p> <p><i>Nays: None.</i></p> <p><i>Motion carried unanimously.</i></p> <p><i>Council recessed at 8:14 p.m.</i></p>

ATTEST:

Melessa K. Hopper, CMC
Town Clerk

Jeffrey G. Bullins, Mayor

ATTACHMENTS
Documents Below

DRAFT