



**REGULAR MEETING [MINUTES](#)**  
**MAYODAN TOWN COUNCIL**  
**August 13, 2018**  
**6:00 p.m.**  
**James A. Collins Municipal Building**

<b>Mayor and Council Present:</b>	<p style="text-align: right;">           Mayor Jeffrey Bullins            Darrell Allred            Lewis Bottoms            James “Bud” Cardwell            David Holland            Chad Wall         </p>
<b>Absent:</b>	
<b>Staff Present:</b>	Town Manager/Town Clerk Melessa K. Hopper Assistant Town Attorney Katy Gregg
<b>Others Present:</b>	
	<p>The Mayodan Town Council met at 6:00 p.m. on August 13, 2018 in the Council room of the James A. Collins Municipal Building, and with a quorum present Mayor Bullins called the meeting to order.</p>
<b>AGENDA TOPICS</b>	<b>ITEM</b>
Public Comment Period and Citizen Concerns	<p><i>Shelby Rhyne, Rockingham County Tennis Association, spoke to Council to relay her appreciation to the Mayor and Council for conducting a stakeholders meeting regarding tennis courts for the Rockingham County Schools of McMichael High School and Western Rockingham Middle School. She stated that representatives of USTA were very impressed with the interest from both towns and the school system. She reiterated to Council that USTA has up to \$45,000 in grant money possible for the rebuild of tennis courts.</i></p>
Presentation	<p><i>Ms. Elizabeth Irizarry de Torro, Coorindator for the Goodwill Resource Center, gave a presentation to Council on the Mayodan location and what services are offered. She stated their priority is developing workforce by determining what the needs are in the community and partnering with local businesses as a staffing agency without a monetary requirement. The center does career coaching, tailored training, resume building and preparation, hands-on training. The center offers skills training to increase employability and help individuals keep jobs longer and increase chances of being promoted.</i></p>
Approval of Minutes:	<p><b>Motion</b> by Councilman Cardwell, seconded by Councilman Bottoms, to approve the agenda and regular minutes of July 5 and 9, 2018; special meeting minutes of July 30, 2018; and closed session minutes of July 9, 2018 as presented.</p> <p><i>Ayes: Council members Allred, Bottoms, Cardwell, Holland, and Wall.</i></p> <p><i>Nays: None.</i></p> <p><i>Motion carried unanimously.</i></p>

<b>Old Business:</b>	
Tennis Update	<i>Mayor Bullins spoke about the meeting that was held on July 30<sup>th</sup> that included representatives from the Rockingham County School System, Town of Mayodan, Town of Madison, and United States Tennis Association. Mayor Bullins stated that officials with Rockingham County Schools indicated their preference for tennis courts would be the Carlyle Lewis Courts behind New Vision School. The Mayor informed Council that the M-M Recreation Commission will take the next step to discuss the court conditions and objectives in moving forward with this project.</i>
<b>New Business:</b>	
Mountain Valley Pipeline – Good Stewards of Rockingham	<i>Requesters were not present for the meeting.</i>
Consideration of Approval of Resolution Appointing Plat Review Officer	<i>Mayor Bullins asked Council members to consider a resolution appointing individual designated as Plat Review Officer for the Town of Mayodan. Rockingham County Commissioners appoint the plat review officer and due to the departure of former manager Michael Brandt, a new plat review officer would need to be named. Mayor Bullins asked that the resolution to recommend Melessa Hopper, Town Manager, be approved.</i>  <i><b>Motion</b> by Councilman Wall, seconded by Councilman Holland to approve the resolution recommending appointment of Melessa Hopper as Plat Review Officer.</i> <i>Ayes: Council members Allred, Bottoms, Cardwell, Holland, and Wall.</i> <i>Nays: None.</i> <i>Motion carried unanimously.</i> <i>*See Resolution in the Document Section Below</i>
Consideration of Approval of Resolution Approving the Local Water Supply Plan	<i>Mayor Bullins asked Council members to consider the Resolution to Approve the Local Water Supply Plan. NC General Statutes require that local government units that provide public water service must prepare and submit a local water supply plan. The Town submitted their plan for review and was found to be in accordance with the laws of N.C. As a final step in the review process, Council must approve a resolution stating the plan is approved by the governing body.</i>  <i><b>Motion</b> by Councilman Allred, seconded by Councilman Bottoms, to approve the resolution to approve the local water supply plan.</i> <i>Ayes: Council members Allred, Bottoms, Cardwell, Holland, and Wall.</i> <i>Nays: None.</i> <i>Motion carried unanimously.</i> <i>*See Resolution in the Document Section Below</i>
Consideration of Approval of Budget Amendment #1 to the 2018-2019 Fiscal Budget –	<i>Mayor Bullins asked Council to consider approval of Budget Amendment #1 to the 2018-2019 Fiscal Budget, in the amount of \$150,000 for the repair work to the water line on Hwy 135 that collapsed due to the road</i>

<p>Emergency Water Line Repair (Hwy 135)</p>	<p><i>collapse. The Town used City Plumbing to do the valve and repair work during the emergency situation.</i></p> <p><b>Motion</b> by Councilman Bottoms, seconded by Councilman Cardwell, to approve the \$150,000 budget amendment #1 to the 2018-2019 fiscal budget from Water/Sewer Fund Balance to 30-814-1600, Water Line Repairs.</p> <p><i>Ayes: Council members Allred, Bottoms, Cardwell, Holland, and Wall.</i></p> <p><i>Nays: None.</i></p> <p><i>Motion carried unanimously.</i></p>
<p>Consideration of Approval of Budget Amendment #2 to the 2018-2019 Fiscal Budget – Update Hotel Study</p>	<p><i>Mayor Bullins informed the public of action taken at the agenda meeting on August 9, 2018, which was to approve a budget amendment of up to \$4,200 to pay for a third of the cost of an update to a hotel study that was performed four years ago. A development firm interested in the possibility of developing a hotel in Mayodan asked that the study be updated. Rockingham County Economic development and Rockingham Tourism Development have agreed to also fund one-third each for the update project. A final price was determined after Thursday’s meeting and was finalized at \$7400.00. Each entity will incur \$2,466.66 of the cost. Mayor Bullins asked Council to approve Budget Amendment #2 in the expense amount of \$7400.00 with revenues to be reimbursed from Economic Development and Tourism Development in the amount of \$4,933.32.</i></p> <p><b>Motion</b> by Councilman Allred, seconded by Councilman Cardwell, to approve the Budget Amendment #2 to the 2018-2019 fiscal budget in expenditures of \$7,400.00 and revenues of \$4,933.32 in the general fund fund balance.</p> <p><i>Ayes: Council members Allred, Bottoms, Cardwell, Holland, and Wall.</i></p> <p><i>Nays: None.</i></p> <p><i>Motion carried unanimously.</i></p> <p><i>Discussion ensued regarding the sale of public land as a way to recover costs and funds related to economic development and mill property revitalization. Council requested that Assistant Town Attorney Katy Gregg find information and report to Council regarding the sale of public property.</i></p>
<p><b>Manager</b></p>	
	<p><i>Town Manager Melessa Hopper provided financial statements for July 2018 for Council’s review. Finance Officer Budget Amendment #1 was reviewed with Council.</i></p> <p><i>Ms. Hopper reported that the elimination of the parking spot at the corner of W. Main and N. 3<sup>rd</sup> Avenue was approved by NC DOT and was marked/striped as such.</i></p>
<p><b>Mayor/Council Comments</b></p>	<p><i>Council members discussed an urn burial location at the Mayodan Municipal Cemetery. There was discussion of selling half cemetery plots in an area of the cemetery that cannot be used for vaults and caskets due to a rock vein running through underground that prevents digging for that depth. Council also discussed a columbarium and the cost of constructing a columbarium in that area that is not suitable for graves.</i></p> <p><i>Council requested that Assistant Town Attorney Katy Gregg provide information regarding cremations and burial.</i></p>

	<i>Councilman Wall asked staff to provide cumulative updates to fund balance appropriations each month.</i>
<b>Adjournment</b>	<i><b>Motion</b> by Councilman Holland, seconded by Councilman Allred, to adjourn. Ayes: Councilmen Allred, Bottoms, Cardwell, Holland, and Wall. Nays: None. Motion carried unanimously. Council adjourned at 7:24 p.m.</i>

**ATTEST:**

\_\_\_\_\_  
**Melessa K. Hopper, CMC**

\_\_\_\_\_  
**Jeffrey G. Bullins, Mayor**

**Town Clerk**

**ATTACHMENTS**  
**Documents Below**

**RESOLUTION APPOINTING INDIVIDUALS DESIGNATED AS PLAT REVIEW OFFICERS**

**WHEREAS**, the Town of Mayodan Town Council recognizes that the Rockingham County Board of Commissioners exercise the right to appoint plat review officers for the purpose of approving subdivision plats within the geographic jurisdiction of Rockingham County, and;  
**WHEREAS**, plat review officers are county or municipal employees whose department or position requires the review of subdivision plats, and;

**WHEREAS**, the Town Council of the Town of Mayodan hereby designates Melessa K. Hopper for consideration of the Rockingham County Commissioners as Plat Review Officer for her respective jurisdiction to perform the functions required of such office by statutes and applicable ordinances, and;

**WHEREAS**, it is in the best interests of Rockingham County to insure that individuals are currently and properly designated as plat review officers;

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN OF MAYODAN TOWN COUNCIL** hereby recommends, and requests Rockingham County Board of Commissioners appoint the title and authority of plat review officer for Melessa K. Hopper.

This the 13<sup>th</sup> day of August, 2018.

ATTEST:

\_\_\_\_\_  
 Hugh Hodges, Town Clerk

\_\_\_\_\_  
 Jeffrey G. Bullins, Mayor

August 13, 2018

WHEREAS, North Carolina General Statute 143-355 (l) requires that each unit of local government that provides public water service or that plans to provide public water service and each large community water system shall, either individually or together with other units of local government and large community water systems, prepare and submit a Local Water Supply Plan; and

WHEREAS, as required by the statute and in the interests of sound local planning, a Local Water Supply Plan for Town of Mayodan, has been developed and submitted to the Mayodan Town Council for approval; and

WHEREAS, the Mayodan Town Council finds that the Local Water Supply Plan is in accordance with the provisions of North Carolina General Statute 143-355 (l) and that it will provide appropriate guidance for the future management of water supplies for Town of Mayodan, as well as useful information to the Department of Environmental Quality for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED by the Mayodan Town Council of the Town of Mayodan that the Local Water Supply Plan entitled, Town of Mayodan Local Water Supply Plan #02-79-025 dated 2017, is hereby approved and shall be submitted to the Department of Environmental Quality, Division of Water Resources; and

BE IT FURTHER RESOLVED that the Mayodan Town Council intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

This the 13th day of August, 2018.

Name: Jeffrey G. Bullins

Title: Mayor

Signature: Jeffrey G. Bullins

ATTEST:

Hugh Hodges  
Town Clerk

Hugh Hodges  
Hugh Hodges

