



REGULAR MEETING MINUTES
MAYODAN TOWN COUNCIL
April 8, 2019 at 6:00 p.m.
James A. Collins Municipal Building

Mayor and Council Present:	Mayor Jeffrey Bullins Darrell Allred Lewis Bottoms James “Bud” Cardwell David Holland Chad Wall
Absent:	
Staff Present:	Town Manager Melessa K. Hopper Town Clerk Elizabeth A. Barbery Assistant Town Attorney Katy Gregg
Others Present:	Nikki Denny- USDA Representative Heather Adams- Executive Director of Rockingham County Partnership for Children
	The Mayodan Town Council met at 6:00 p.m. on April 8, 2019 in the Council room of the James A. Collins Municipal Building, and with a quorum present Mayor Bullins called the meeting to order.
AGENDA TOPICS	ITEM
Public Comment Period and Citizen Concerns	<i>No one wished to speak.</i>
	<i>Councilman Holland entered meeting at 6:01 p.m.</i>
Public Hearing USDA-Grant Conditions/ HVAC System for M-M Recreation Dept.	<p><i>Mayor Bullins opened the public hearing to hear public comment regarding the USDA grant for the HVAC system being given to the M-M Recreation Department at 6:02 p.m.</i></p> <p><i>Nikki Denny, representing USDA explained conditions for the HVAC grant at the M-M Recreation Department. Ms. Denny expressed to council the terms and agreement with a letter of conditions. The conditions, Ms. Denny explains the grant overall is for \$50,000.00 that does not have to be repaid. The remaining cost of \$42,000.00 will be split three ways amongst Madison, Mayodan, and the recreation department. The Town of Mayodan’s cost will approximately be \$14,000.00 USDA is requesting the audit every year and once the grant is closed USDA will be conducting a compliance review for the first year followed by a review every three years. Mayor Bullins closed the public hearing at 6:05 p.m. No one from the public wished to speak.</i></p> <p>Motion by Councilman Cardwell, Seconded by Councilman Bottoms to approve USDA’s grant stipulations, terms, and agreement to receive funds for the M-M Recreation Department HVAC System.</p> <p><i>Ayes: Council members Allred, Bottoms, Cardwell, and Holland</i></p> <p><i>Nays: None</i></p> <p><i>Motion carried unanimously.</i></p>
Approval of Minutes:	

	<p>Motion by Councilman Allred, seconded by Councilman Cardwell, to approve the agenda, regular, and continued minutes of and March 7,11, and March 13, 2019 as presented. Ayes: Councilmen Allred, Bottoms, Cardwell, and Holland. Nays: None. Motion carried unanimously.</p>
Old Business:	No item of old business was discussed.
New Business:	
Proclamation- Month of the Young	<p>Heather Adams, Executive Director of Rockingham County Partnership for Children has asked council to consider proclaiming the month of April as the “Month of the Young Child”. This will raise awareness to encourage citizens to support and invest in early childhood development. Motion by Councilman Bottoms, Seconded by Councilman Allred to approve the proclamation naming April as “Month of the Young Child.” Ayes: Council members Allred, Bottoms, Cardwell, and Holland Nays: None. Motion carried unanimously.</p> <p style="text-align: center;">PROCLAMATION</p> <p>WHEREAS, the Rockingham County Partnership for Children, in its 21st year of providing services to young children and their families, along with our early childhood community, in conjunction with the North Carolina Association for the Education of Young Children and the National Association for the Education of Young Children, are celebrating the “Month of the Young Child™” throughout April 2019; and</p> <p>WHEREAS, these organizations are working to promote and inspire high quality early childhood experiences for our state’s youngest citizens, that can provide a foundation of learning and success for children in Mayodan and throughout Rockingham County; and</p> <p>WHEREAS, teachers and others who work with or on behalf of young children birth through age eight, and make a difference in the lives of young children in Mayodan and Rockingham County deserve thanks and recognition; and</p> <p>WHEREAS, public policies that support early learning for all young children are crucial to the futures of our young children and to the prosperity of our society;</p> <p>NOW, THEREFORE, I, Jeffrey G. Bullins, Mayor of the Town of Mayodan, do hereby proclaim the month of April as the</p> <p style="text-align: center;">“Month of the Young Child™”</p> <p>in Mayodan, North Carolina and encourage all citizens to work to support and invest in early childhood in the City and throughout Rockingham County.</p> <p style="text-align: center;">This the 8th day of April, 2019.</p> <p style="text-align: center;">_____ Jeffrey G. Bullins Mayor</p>
Consideration of Resolution Supporting Rockingham County – Wide Litter Campaign	<p>Mayor Bullins announced to council that The Town of Mayodan has been asked to consider a resolution in supporting efforts for a zero-tolerance policy for littering in Rockingham County. Motion by Councilman Allred, Seconded by Councilman Bottoms to approve the resolution supporting a zero tolerance for litter in Rockingham County. Ayes: Council members Allred, Bottoms, Cardwell, and Holland. Nays: None. Motion carried unanimously.</p> <p>RESOLUTION SUPPORTING A ZERO TOLERANCE FOR LITTER IN ROCKINGHAM COUNTY</p>

	<p>WHEREAS, the amount of litter and trash along the county’s roads; in rivers; and in commercial and residential areas of Rockingham County is offensive; and WHEREAS, the Rockingham County Board of Commissioners is organizing a litter and trash prevention outreach and education campaign to make the County a beautiful place to live, work and play; and WHEREAS, the Rockingham County Board of Commissioners will engage County residents, elected officials, local agencies, and our public-school system to be a part of making Rockingham County an example for others to follow; and WHEREAS, littering influences others to litter and creates a negative impression for residents, tourists and visitors; and WHEREAS, Rockingham County will increase enforcement of this crime, raise awareness about the act of littering in the community and the schools, reduce the overall amount of litter, and will not tolerate this crime through a policy of Zero Tolerance of Litter; and WHEREAS, special attention will be given to vehicles hauling unsecured loads, acts of illegal dumping and motorists or pedestrians improperly tossing away items including cigarette butts; and WHEREAS, Rockingham County will strive to be a leader in litter prevention and will take a proactive stance each day through enforcement, education in the schools, partnering opportunities within the community civic organizations as well as regional, state and national organizations.</p> <p>NOW THEREFORE, BE IT RESOLVED, that the Town Council of the Town of Mayodan, does hereby support a policy of Zero Tolerance For Litter and encourages all citizens to work together, stand firm against the act of littering, and to act responsibly for a cleaner community to preserve the natural beauty, quality of life and health of our community.</p> <p>This the 8th day of April, 2019.</p> <p style="text-align: right;">_____ Jeffrey G. Bullins, Mayor</p> <p>ATTEST:</p> <p style="text-align: center;">_____ Elizabeth Barbery, Town Clerk</p>
<p>Consideration of Appointment to Litter Prevention Advisory Committee</p>	<p><i>Council members reported they have not yet found someone to be appointed to the Litter Prevention Advisory Committee. Council members have agreed to table this topic for next month’s regular meeting. No action needed at this time.</i></p>
<p>Consideration of Contract to Furnish Fire Protecting to Taxed District</p>	<p>Motion by Councilman Holland, Seconded by Councilman Allred to approve the annual fire protection services contract through June 30,2020. Ayes: Council members Allred, Bottoms, Cardwell, and Holland Nays: None Motion carried unanimously.</p> <p><i>**Fire Contract is hereby by reference made a part of these minutes and is on file in The Town Clerk’s office for public viewing.**</i></p>
<p>Budget Amendments: 3, 4,5, & 6</p>	<p><i>Mayor Jeff Bullins asked council to consider Budget Amendments 3,4,5, &6. Budget Amendments 3&4 pertain to the hotel study that was conducted and not budgeted for. Budget Amendment #5 contains the joint agreement of the speed trailer for the Madison and Mayodan police departments. Budget Amendment #6 describes the amount approved for the police vehicle from the current year budget fund balance.</i></p>

	<p>Motion by Councilman Cardwell, Seconded by Councilman Allred to approve the budget amendments 3,4,5, and 6. Ayes: Council members; Allred, Bottoms, Cardwell, and Holland Nays: None. Motion carried unanimously. Budget Amendments 3, 4, 5, &6 will be added to the "Documents" section of these minutes. **Budget Amendments 3,4,5 & 6 is hereby by reference made a part of these minutes and is on file in the Town Clerk's office for public viewing."</p>
Manager	<p>Town Manager Ms. Hopper provided the financial statements for the month ending March 31, 2019. Ms. Hopper reported that department heads are doing a great job at keeping their expenses at or below their budgets.</p>
Mayor/Council Comments	<p>Mayor Bullins announced that finance officer, Randy Case will be retiring on April 18, 2019. Case has been with The Town of Mayodan for ten years. Councilman Bottoms requested action to be considered on the roof of the Farris Memorial Park house. Department head, Ceasar Chavez expressed the importance of the roof to be repaired and the condition the roof is in. Discussion of bids led council to the following motion: Motion by Councilman Bottoms, Seconded by Councilman Cardwell to approve Skywalker Roofing & bid of \$9,988.67 from the general fund balance to repair the roof of the park house at Farris Memorial Park. Ayes: Council members; Allred, Bottoms, Cardwell, and Holland Nays: None Motion Carried unanimously. Councilman Wall entered meeting at 6:37 p.m.</p>
Adjournment	<p>Motion by Councilman Wall, Seconded by Councilman Bottoms, to adjourn the meeting. Ayes: Council members; Allred, Bottoms, Cardwell, Holland, and Wall. Nays: None. Motion carried unanimously. Council adjourned at 6:44 p.m.</p>

ATTEST:

Elizabeth A. Barbery, Town Clerk

Jeffrey G. Bullins, Mayor

Documents

DATE: August 13, 2018
FROM: Randy Case, Finance Officer
TO: Mayodan Town Council

RE: Town Council Amendments to Line Item Budget for Fiscal Year 2018-2019

Town Council Budget Amendment #3: ADMINISTRATIVE DEPARTMENT
The following action is requested to add the hotel study to our current budget.

EXPENDITURE:

Proposed Hotel Study---General Fund: 10-420-9118 \$7,400.00

REVENUE:

Fund Balance---General Fund: 10-397-0000 \$2466.66
County Contribution---Hotel Study: 10-420-9118 \$4,933.34

This amendment reflects income and expenses for the hotel study.

DATE: February 1, 2019
FROM: Randy Case, Finance Officer
TO: Mayodan Town Council

RE: Town Council Amendments to Line Item Budget for Fiscal Year 2018-2019

Town Council Budget Amendment #4: ADMINISTRATIVE DEPARTMENT
The following action is requested to amend expenses for the hotel study.

EXPENDITURE:

Proposed Hotel Study---General Fund: 10-420-9118 \$5,400.00

REVENUE:

Fund Balance---General Fund: 10-397-0000 \$1,800.00
County Contribution---Hotel Study: 10-420-9118 \$3,600.00

This amendment changes Amendment #3 due to the Hotel Study cost being \$2,000.00 less than budgeted.

DATE: April 8, 2019
FROM: Randy Case, Finance Officer
TO: Mayodan Town Council

RE: Town Council Amendments to Line Item Budget for Fiscal Year 2018-2019

Town Council Budget Amendment #5: POLICE DEPARTMENT

The following action is requested to add the speed trailer purchase to the budget.

EXPENDITURE:

Equipment Purchase---Police Department: 10-510-7402 \$3,447.50

REVENUE:

Fund Balance---General Fund: 10-397-0000 \$3,447.50

DATE: April 8, 2019
FROM: Randy Case, Finance Officer
TO: Mayodan Town Council

RE: Town Council Amendments to Line Item Budget for Fiscal Year 2018-2019

Town Council Budget Amendment #6: POLICE DEPARTMENT

The following action is requested to add the purchase of a police vehicle.

EXPENDITURE:

Equipment Purchase---Police Department: 10-510-7408 \$35,000.00

REVENUE:

Fund Balance---General Fund: 10-397-0000 \$35,000.00