



REGULAR MINUTES
MAYODAN TOWN COUNCIL
July 12, 2021
6:00 p.m.
101 N. 10th Ave

MAYOR AND COUNCIL PRESENT:

Mayor James “Bud” Cardwell
Darrell Allred
Melanie Barnes
Doug Cardwell
Chad Wall
David Holland

STAFF PRESENT:

Town Attorney Eugene Russell
Town Manager Melessa Hopper
Town Clerk Sarah Hopper

The Mayodan Town Council met on Thursday, July 12, 2021, at 6:00 p.m., and with a quorum present, Mayor James Cardwell called the meeting to order.

PUBLIC COMMENTS:

No one from the public wished to speak.
Councilman Holland Arrived at 6:04pm

OLD BUSINESS:

A. Consideration of Zoning Text Amendment Bed and Breakfast

Town Attorney Eugene Russell drafted additional text referencing the Bed and Breakfast, Boarding and Rooming Houses. In Attorney Russell’s opinion to remove the owner or operator occupant is not consistent with the expected character of these two uses. It permits short-term rental of properties that may occur without resident supervision and without operational standards that would offer protection for the neighborhood and as well as the persons renting such structures. Attorney Russell suggested the Planning and Zoning Board address Short-Term Rentals rather than amend the Zoning Ordinance requirements for Bed and Breakfast. Attorney Russell also stated that permitting two persons per bedroom to stay overnight is a reasonable standard if the facility does not have so many bedrooms as to make it more of a “hotel” that should be in a commercial district. The council might want to allow two persons per bedroom and retain a maximum number of guests or boarders (such as 8,10 or 12).

Motion by Councilmember Allred, seconded by Councilmember Wall to approve Zoning Ordinance amending zoning text.

Ayes: Councilmembers Allred, Barnes, Cardwell, Holland, and Wall

Nays: None.

Motion carried unanimously.

****A copy of the Mayodan Zoning Ordinance Amendment 2021-04Z is hereby by reference made a part of these minutes and a copy is on file in the Town Clerk’s office for public viewing.

B. Resolution Accepting Asset Inventory and Assessment Grant

Town Manager Melessa Hopper spoke to the Town Council and suggested that the Resolution to accept the AIA Grant is a legal formality the Council will need to approve to move forward with expenditures and reimbursements of grant funding.

Motion by Councilmember Cardwell, seconded by Councilmember Barnes to approve Asset Inventory and Assessment grants.

Ayes: Councilmembers Allred, Barnes, Cardwell, Holland, and Wall

Nays: None.

Motion carried unanimously.

****A copy of the Resolution Accepting Asset Inventory and Assessment Grant is hereby by reference made a part of these minutes and a copy is on file in the Town Clerk's office for public viewing.

APPROVAL OF MINUTES:

Approval of Agenda and Regular Meeting Minutes of June 10 and 14, 2021

Motion by Councilmember Allred, seconded by Councilmember Wall to approve the agenda meeting and regular meeting minutes of June 10 and 14, 2021 as presented.

Ayes: Councilmembers Allred, Barnes, Cardwell, Holland, and Wall

Nays: None.

Motion carried unanimously.

NEW BUSINESS:

A. 1st Avenue Loop Easements/Maintenance Request

Town Manager Melessa Hopper spoke to Town Council and gave them minutes from a past Council meeting about discussion on an easement for solid waste collection and utility line maintenance/repair on N. 1st Avenue Loop. The loop is on private property. Property owners have asked to sign easements in exchange for maintenance on the drive with gravel, etc. The easements would be approved provided all property owners signed the easement documents. She stated that in early 2016, the documents were prepared by the Attorney Phil Berger, Sr. and an attempt was made to have all property owners sign the easements. Six of the eight property owners signed easements, but two property owners did not. Ms. Joyce Lephew of 1st Avenue Loop contacted Town Manager Hopper earlier this year to see if the Town would continue with the project upon the signature of the last two property owners. There were no easements that have been recorded since there was not 100% participation in the agreement. Town Manager Hopper spoke to Attorney Eugene Russell and during the five years since this was discussed, some property ownerships have changed, and previously signed documents are no longer available. The consensus of the Town Council is not to act on this request at this time.

B. Consider Grant Application-Public Educational Governmental Channel

Town Manager Lessa Hopper spoke to Town Council about considering applying for a Public Educational Governmental Channel grant to operate a governmental and educational cable channel. She stated that each municipality within the County can apply for grant funds to produce content or purchase equipment to operate the cable channel. She also stated that Rockingham County is and will continue to operate channel 1304 and has offered to host content from the municipalities. The Town would apply for the funds, and after receiving the funds pool a percentage of those funds with the County to operate the channel, while keeping funds in-house to produce content to be shown on the channel. Town Manager Lessa Hopper would like to apply for the grant funds to pool with the County, but to also contract with a media professional to produce content for the Town of Mayodan to appear on the channel. This would give the Town an opportunity to showcase its parks, river, and outdoor recreation.

Motion by Councilmember Cardwell, seconded by Councilmember Allred to approve application for a grant to fund and participate with Rockingham County on the Public Educational Government Channel.

Ayes: Councilmembers Allred, Barnes, Cardwell, Holland, and Wall

Nays: None.

Motion carried unanimously.

MANAGER COMMENTS/ANNOUNCEMENTS:

A. Financial Reports

Town Manager Melessa Hopper state that the financial report for June 2021 would be mailed out to council within the next week.

MAYOR/COUNCIL COMMENTS/ANNOUNCEMENTS:

Councilman Cardwell made a motion to remove the security film from the window at Town Hall. Town Manager Hopper stated that she had the tint installed on the window for security reasons for employees. Motion died for lack of second.

Motion by Councilmember Wall, seconded by Councilmember Allred to adjourn meeting.

Ayes: Councilmembers Allred, Barnes, Cardwell, Holland, and Wall

Nays: None.

Motion carried unanimously.

Meeting adjourned at 6:37p.m.

ATTEST:

Sarah Hopper, Town Clerk

James Cardwell, Mayor