



**REGULAR  
MEETING *MINUTES*  
MAYODAN TOWN COUNCIL  
September 12, 2022  
6:00 p.m.  
James A. Collins Municipal Building**

**MAYOR AND COUNCIL PRESENT:**

Mayor Chad Wall  
Melanie Barnes  
Doug Cardwell  
Letitia Goard  
Dwight Lake  
Buck Shelton

**STAFF PRESENT:**

Town Attorney Eugene Russell  
Town Manager Kathleen Patterson  
Town Clerk Sarah Hopper

The Mayodan Town Council met at 6:00pm on September 12, 2022, in the Council room of the James A. Collins Municipal Building, and with a quorum present Mayor Wall called the meeting to order.

**PRAYER:**

Invocation by Reverend Tracey Schumpert with Madison United Methodist Church, Madison, NC.

**PLEDGE OF ALLEGIANCE:**

Mayor Wall and Councilmembers led the Pledge of Allegiance.

**PUBLIC COMMENTS:**

John Miller, 103 Mountain St., with the Mayodan Fireman's Club is asking Town Council's approval to have The Madison-Mayodan 41<sup>st</sup> Christmas parade on December 10, 2022

**Motion** by Councilmember Barnes, seconded by Councilmember Lake, to approve the Madison-Mayodan's 41<sup>st</sup> Christmas parade on December 10, 2022.

Ayes: Councilmembers Barnes, Cardwell, Goard, Lake and Shelton.

Nays: None.

Motion carried unanimously.

**APPROVAL OF MINUTES:**

**Approval of Agenda and Regular Meeting Minutes of August 4 and 8, 2022**

**Motion** by Councilmember Goard, seconded by Councilmember Shelton, to approve minutes for agenda and regular meeting minutes of August 4 and 11, 2022 as presented.

Ayes: Councilmembers Barnes, Cardwell, Goard, Lake and Shelton.

Nays: None.

Motion carried unanimously.

**OLD BUSINESS:**

There were no items of old business to discuss.

**NEW BUSINESS:**

**A. Town Council Budget Amendment #2022-23-05**

To purchase a new Ford Police Vehicle and upfit, \$48,300

This budget amendment increases the Police Department vehicle purchase line item to reflect the use of funds repaid to the general fund from the restricted Elliott Duncan funds. The cost for the vehicle is \$48,236.48. The total of the budget amendment is \$48,300.

RE: Town Council Amendments to Line-Item General Fund Budget for Fiscal Year 2022-2023

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**Town Council Budget Amendment #2022-23-05**  
To purchase a new Ford Police Vehicle with upfit and registration cost, \$48,300.

	<u>EXPENDITURE:</u>		
PD Vehicle:		10-510-7408	\$48,300
General Fund Balance:	<u>REVENUE:</u> 10-397-0000		\$48,300

**B. Town Council Budget Amendment #2022-23-06**

Cost of Fire Hydrant Replacement & Repair Balance

This budget amendment moves remaining ARP funds from the previous fiscal year for hydrant replacements to the current fiscal year to cover any additional hydrant costs in this fiscal year. As with all ARP funds, the expensed funds have been reported to the Federal Government as required by law.

RE: Town Council Amendments to Line-Item Water Fund Budget for Fiscal Year 2022-2023

**Town Council Budget Amendment #2022-23-06**  
Cost of Fire Hydrant Replacement & Repair Balance. These ARP funds were unspent as of 06/30/22 and will be expended in the 2022-23 budget year for hydrant repair.

	<u>EXPENDITURE:</u>		
Water: NC Pro/ARP Expense:		30-814-5750	\$1,793.50
Water Restricted Fund Balance:	<u>REVENUE:</u> 30-299-0000		\$1,793.50

**C. Town Council Budget Amendment#2022-23-07**

Revenue from sale of fixed assets in the Streets Department

This budget amendment reflects proceeds of items sold on GovDeals. The items sold totaled \$36,471.00 and will be returned to the Streets Department for their use. The mowing team will be utilizing \$9,365 for the purchase of a utility vehicle. The remaining \$26,836 will be utilized by the Public Works Department.

RE: Town Council Amendments to Line-Item Water Fund Budget for Fiscal Year 2022-2023

**Town Council Budget Amendment #2022-23-07**  
Revenue from sale of fixed assets in the Streets Department. To be used for purchase of new equipment. Total to be utilized for mowing crew is \$9,635.00 to purchase a utility vehicle. Total to be utilized by the Public Works Department is \$26,836.

	<u>EXPENDITURE:</u>		
Street Equipment Purchase:		10-560-7402	\$36,471
Sale of Fixed Assets:	<u>REVENUE:</u> 10-383-0600		\$36,471

**D. Town Council Budget Amendment #2022-23-08**

Farris Memorial Park donations unspent in the 2021-2022 budget year

This budget amendment reflects the use of donated funds for the Farris Memorial Park. These funds were received in the previous Fiscal Year. The funds will be used in addition to the proceeds from GovDeals to fund the utility vehicle.

RE: Town Council Amendments to Line-Item General Fund Budget for Fiscal Year 2022-2023

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**Town Council Budget Amendment #2022-23-08**  
Farris Mem. Park Donations unspent in the 2021-2022 budget year.

	<u>EXPENDITURE:</u>		
FMP Equipment Purchase:		10-620-7400	\$1,870
General Fund Balance:	<u>REVENUE:</u> 10-397-0000		\$1,870

**E. Town Council Budget Amendment #2022-23-09**

League & Institute Fees unpaid invoices from FY 2019-2021

This budget amendment is to pay 2019-2022 NC League of Municipalities Service Fees and Southern City Subscriptions Dues in the amount of \$13,456.00 to be paid out of General Fund.

RE: Town Council Amendments to Line-Item General Fund Budget for Fiscal Year 2022-2023

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**Town Council Budget Amendment #2022-23-09**  
2019 through 2022 NC League of Municipalities Service Fees and Southern City Subscriptions Dues.

	<u>EXPENDITURE:</u>		
League & Institute Fees:		10-420-5300	\$13,456
General Fund Balance:	<u>REVENUE:</u> 10-397-0000		\$13,456

**Motion** by Councilmember Lake, seconded by Councilmember Cardwell, to approve Town Council Budget Amendment #2022-23-05, Town Council Budget Amendment #2022-23-06, Town Council Budget Amendment#2022-23-07, Town Council Budget Amendment #2022-23-08 and Town Council Budget Amendment #2022-23-09.

Ayes: Councilmembers Barnes, Cardwell, Goad, Lake and Shelton.

Nays: None.

Motion carried unanimously.

### **Mayor's Proclamation of Constitution Week (Sept. 17-23)**

Staff requested the Council consider proclaiming the week of September 17-23, 2022, as Constitution Week. This year is the two hundred and thirty-fifth anniversary of the drafting of the Constitution of the United States of America.

**Motion** by Councilmember Barnes, seconded by Councilmember Shelton, to approve the week of September 17-23, 2022, as Constitution Week.

Ayes: Councilmembers Barnes, Cardwell, Goard, Lake and Shelton.

Nays: None.

Motion carried unanimously.

#### CONSTITUTION WEEK PROCLAMATION

**WHEREAS:** The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and **WHEREAS:** September 17, 2022, marks the two hundred and thirty-fifth anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and **WHEREAS:** It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and **WHEREAS:** Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week ,NOW, THEREFORE I, Chad Wall, by virtue of the authority vested in me as Mayor of the Town of Mayodan in the State of North Carolina do hereby proclaim the week of September 17 through 23 as CONSTITUTION WEEK and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties. IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town of Mayodan to be affixed this 12th day of September in the year of our Lord two thousand twenty-two.

### **F. Draft Interlocal Water Agreement**

In 2020, the Town of Mayodan, Town of Madison, and Rockingham County signed a memorandum of understanding (MOU) regarding the waterlines being built to serve the Western Rockingham County area along NC220 south of Madison. This MOU is now being redrawn into an interlocal agreement that turns the waterline over to the two Municipalities for use and maintenance.

**Motion** by Councilmember Goard, seconded by Councilmember Barnes, to approve the Town of Mayodan, Town of Madison, and Rockingham County signed memorandum of understanding (MOU) regarding the waterlines being built to serve the Western Rockingham County area along NC220 south of Madison. The MOU is now being redrawn into an interlocal agreement that turns the waterline over to the two Town's for use and maintenance.

Ayes: Councilmembers Barnes, Cardwell, Goard, Lake and Shelton

Nays: None

Motion carried unanimously.

### **G. Utility Service New Customer and Close Out Policy**

In reviewing the policy with the administrative staff, we realized that the policy needed to be updated to match what we are doing and address questions regarding the billing of new accounts that do not have a large amount of usage or time of service.

**Motion** by Councilmember Lake, seconded by Councilmember Shelton, to approve the utility service new customer and close out policy.

Ayes: Councilmembers Barnes, Cardwell, Goard, Lake and Shelton

Nays: None

Motion carried unanimously.

Mayor Chad Wall wanted to inform Town Manager Kathleen Patterson that Town Council was pleased to announce that after completing her six-month job performance evaluation they would like to give her a 5% or \$3750.00 merit raise which ever would be the higher of the two to go into effect on October 4,2022.

**Motion** by Councilmember Lake, seconded by Councilmember Barnes, to approve a 5% or \$3750.00 merit raise which ever would be the highest of two to go into effect on October 4,2022.

Ayes: Councilmembers Barnes, Cardwell, Goard, Lake and Shelton

Nays: None

Motion carried unanimously.

**MANAGER/ COUNCIL COMMENTS/ANNOUNCEMENTS:**

Town Manager Kathleen Patterson gave update on the Washington Mill Site cleanup. Cleanup will start September 12, 2022. The majority of the debris will be taken to the Rockingham County landfill and the hazardous materials will be taken to a landfill in Virginia.

She also reminded Council that September 16,2022 that Town Hall would be closed that day for staff to clean up office records.

Upcoming events October 8, 2022, will be the What the Hay Festival

Town Council and Town Manager Kathleen Patterson will be visiting the town of Mt. Airy on Wednesday, September 14<sup>th</sup>, 2022.

**CONSIDERATION OF A RESOLUTION SUPPORTING WHAT THE HAY FESTIVAL**

Resolution allowing the Consumption of unfortified wine and beer on public streets between 11:00am-9:00pm within the boundaries set forth in ordinance 2021-05 during the What the Hay Festival on Saturday, October 8,2022.

**Motion** by Councilmember Lake, seconded by Councilmember Shelton, to approve Resolution allowing the Consumption of unfortified wine and beer on public streets between 11:00am-9:00pm within the boundaries set forth in ordinance 2021-05 during the What the Hay Festival on Saturday, October 8,2022.

Ayes: Councilmembers Barnes, Goard, Lake and Shelton

Nays: Councilmember Cardwell

Motion carried.

**Closed Session Pursuant to N.C.G.S. 143-318.11(a)(3)] Consult with the Attorney**

**Motion** by Councilmember Lake, seconded by Councilmember Shelton, to enter closed session pursuant to **N.C.G.S. 143-318.11(a)(3)].**

Ayes: Councilmembers Barnes, Cardwell, Goard, Lake and Shelton.

Nays: None.

Motion carried unanimously.

Council entered closed session at 7:20pm.

Motion by Councilmember Goard, seconded by Councilmember Lake, to return to open session.

Ayes: Councilmembers Barnes, Cardwell, Goard, Lake and Shelton.

Nays: None.

Motion carried unanimously.

Council returned to open session at 8:03p.m.

**Motion** by Councilmember Lake, seconded by Councilmember Barnes, to adjourn meeting.

Ayes: Councilmembers Barnes, Cardwell, Goard, Lake and Shelton

Nays: None.

Motion carried unanimously.

Meeting adjourned at 8:04 p.m.

**ATTEST:**

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Sarah Hopper, Town Clerk

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Chad Wall, Mayor